

Job Title: Digital Instructor

Location: Latinos En Spokane 1502 N. Monroe St., Spokane, WA 99201

Organization: Latinos En Spokane

Type: Part-Time

Bilingual Required: Spanish & English

Duration: Ongoing, once a week

Hours: 5 - 10 hours a week

Compensation: \$25 - \$32 an hour, based on experience

Application Deadline: 6/1/2024

About Latinos En Spokane:

Latinos En Spokane (LES) is a Latino and immigrant-led 501C3 non-profit organization based in Eastern Washington. We are dedicated to being a transformative force for systemic change, racial justice, and building generational health and wealth. Our mission is to empower Latinos, immigrants, and marginalized communities by providing wrap-around services, building cultural landscapes, supporting entrepreneurs, organizing, and creating policies for justice and inclusion.

Job Overview:

We are seeking a motivated and experienced Digital Instructor to join our team on a contract basis. The instructor will be responsible for delivering high-quality digital computer classes once a week for 2 hours, using the Northstar curriculum. This role is ideal for educators who are passionate about digital literacy and committed to supporting the Latino community in enhancing their technological skills.

Key Responsibilities:

- Conduct engaging and informative digital computer classes once a week, each session lasting 2 hours.

- Utilize Northstar’s curriculum to teach various digital skills, including basic computer operations, internet navigation, email use, and online safety.
- Tailor teaching methods to accommodate the diverse needs and learning styles of the Latino community.
- Provide hands-on assistance and support to students during class sessions.
- Monitor and assess student progress, offering constructive feedback to help them improve.
- Foster a positive and inclusive learning environment.
- Stay informed about the latest trends and developments in digital literacy and integrate them into teaching practices.

Qualifications:

- Proven experience in teaching digital literacy or related subjects.
- Strong knowledge of computer basics, internet usage, and online safety.
- Familiarity with Northstar’s digital literacy curriculum is a plus.
- Bilingual in English and Spanish.
- Excellent communication and interpersonal skills.
- Ability to engage and motivate students of varying skill levels.
- Strong organizational and time-management skills.
- Comfortable using virtual teaching platforms and tools.

Requirements:

- Availability to teach once a week for a 2-hour session.
- Commitment to the contract duration and class schedule.
- Relevant certifications or degrees in education, computer science, or a related field are preferred.

Application Process:

Interested candidates are invited to submit their resume, and cover letter detailing their teaching experience and any relevant certifications. Applications should be sent to Amy Deras at aderas@latinosenspokane.org with the subject line “**Digital Instructor**” by June 1, 2024.

Equal Opportunity Employer:

Latinos En Spokane is an equal opportunity employer. We celebrate diversity and are committed to creating an inclusive environment for all employees.

